

## VOLUNTEER ROLE DESCRIPTION

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Role: **Maintenance Volunteer**

Hours: Dependant on individual maintenance issue/job, to be arranged with the Maintenance Manager.

Location: Freshfields Liverpool or Freshfields Wales

Reports to: Head of Maintenance

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### OVERALL PURPOSE OF THE ROLE

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‘Making a difference **together** for All animals’

You will provide a vital role in supporting the maintenance staff, helping to ensure much needed repair, replacing and new projects take place, thus helping provide a better environment for the animals and staff at the rescue.

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### KEY TASKS

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- Tasks may involve joinery, brickwork, fencing, manual labour, painting, roofing and other building and grounds maintenance needs to a high standard of workmanship.
- To communicate the unique values and ethos of Freshfields to the public, presenting a positive approach and a credible image of the charity at all times
- To interact with the public as and when required, in a polite and welcoming manner
- Be respectful of all animals at the rescue
- To be attentive to the health, safety and wellbeing of animals, staff and visitors whilst on site, reporting any concerns to the staff as appropriate
- To generate discussion, understanding, investment and further involvement in the work of the charity.
- To follow Freshfields Animal Rescue policies and procedures at all times
- Other duties relevant to the requirements of the role.

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## KEY SKILLS AND QUALITIES

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1. Prior experience of the skills needed for individual project is nearly always necessary.
2. Ideally hold a CSCS card
3. Relevant and current qualifications may be required.
4. An understanding of heavy duty tools
5. Robust, energetic and practical approach, able to respond positively to the challenges of working in a busy animal rescue centre
6. Friendly and approachable.
7. Reliable and trustworthy
8. Able to take direction and follow detailed instruction from Maintenance staff regarding the project in question
9. Able to work on own initiative and as part of a team
10. Able to manage the physical demands of the job
11. Willingness to work in all weather

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## TIME COMMITMENT

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Minimum 2 hours a week, in accordance with the needs of the Unit.