

# VOLUNTEER Role DESCRIPTION

Role: **Kennels Assistant**

Hours: 7.30am - 12. or as agreed with Unit head. Required minimum one day a week.

Location: Kennels Unit, Freshfields Liverpool

Reports to: Unit Manager

### Overall purpose of the ROLE

You will provide a vital role in supporting the Kennels staff to deliver an excellent standard of care, for the dogs. You will help us to ensure that our dogs are given everything they need to be ready for adoption, and make a real and valuable difference to their chances of a happy and healthy new life.

### KEY TASKS – KENNELS uNIT

* To provide a clean, comfortable environment for the dogs, including feeding, cleaning the kennels and sleeping areas
* To perform essential tasks such as washing and hanging bedding, ensuring that each dog has a clean supply of bedding and blankets
* To exercise the dogs on-site in the Dog Activity Field or off-site.
* To take part in enrichment activities for the dogs, dog-walking and play
* To ensure that kennels and exercise areas are locked and secure and that a high standard of health and safety is observed at all times
* To be attentive to the health, safety and wellbeing of animals, staff and visitors whilst on shift, reporting any concerns to the staff as appropriate
* To follow Freshfields Animal Rescue policies and procedures at all times
* Other duties relevant to the requirements of the post as requested.

### KEY skills AND QUALITIES

1. Energetic and practical approach, able to respond positively to the challenges of working in a busy Kennels Unit
2. Confident and able to safely work with rescued dogs.
3. Ability to pay attention to dogs’ behaviour, responding appropriately under the direction of the Kennels Unit head and staff
4. Positive and friendly attitude
5. Reliable and trustworthy
6. Able to take direction and follow detailed instruction from Unit staff regarding the animals’ individual needs
7. Able to work on own initiative and as part of a team
8. Willing to give a regular commitment to insure stability for the dogs
9. Able to manage the physical demands of the post

### TIME commitment

Minimum one day a week to fit into the kennel unit and dogs routines.